

# REGISTRATION FORM

Registration is understood to be an expression of interest in Ratcliffe College. It does not commit a parent(s) to accepting a place, nor does it commit the School to the offer of one.

Admission to Ratcliffe College is subject to the current Admissions Policy and Parent Contract. A non-refundable Registration Fee of £99 (UK) or £125 (Overseas) is payable.

Early registration is recommended. If there is a waiting list for entry to a particular age group, applications will be considered strictly according to the admissions criteria and the date order of registration for each child. On completion of this form, application will be made to your child's present school for a report at the appropriate time.

## 1. CHILD DETAILS

Child's Surname

First Name(s)

Preferred First Name

Sex  Male  Female

Date of Birth  |  |

Nationality

Religion

1<sup>st</sup> Language

Siblings Currently at Ratcliffe?  Yes  No

## 2. ENTRY DETAILS

Proposed Year of Entry

Year Group required

Type of Place  Weekly Boarding  Boarding  Day

## 3. PARENT(S) OR LEGAL GUARDIAN(S)

The Registrar should be notified of any change of address / telephone number. **Where the parents are separated, please indicate who the child lives with, in a covering letter.**

Mother's Name

Address

Postcode

Home Tel

Mobile Tel

Work Tel

Email Address

Father's Name

Address

Postcode

Home Tel

Mobile Tel

Work Tel

Email Address

## 3. PARENT(S) OR LEGAL GUARDIAN(S) continued

With whom does your child live?  Mother  Father

To which address should financial information be sent?  Mother  Father

## 4. CURRENT SCHOOL

Please provide the name and full address of your child's present school. It is essential that you notify us if your child changes school.

Name of School

Address

Postcode

Name of Head

School Tel

School Email

Type of School

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## 5. FURTHER INFORMATION

Does your child have any learning difficulties?  Yes  No

Parents are required to make the School aware of any learning difficulties before visiting the School and/or registering their child. Please send copies of any assessments regarding the difficulty in advance of a visit.

If yes, please provide brief details.

## 6. HOW DID YOU HEAR ABOUT RATCLIFFE COLLEGE?

## 7. DECLARATION

We have read and understood and agree to the notes above and the additional information contained in the Admissions Policy. We request that the name of our above-named child be registered as a prospective pupil. We understand that the standard terms and conditions of the School will undergo reasonable changes from time to time as circumstances require and will apply in all our dealings with the School. We understand also that the School (through the Headmaster, as the person responsible) may obtain, process and hold personal information about our child, including sensitive information such as medical details, and we consent to this for the purposes of assessment and, if a place is later offered, in order to safeguard and promote the welfare of the child.

## 8. SIGNED

This Registration Form should be signed by both parents. If only one signature is provided then a letter should also accompany the form stating sole custody, along with an appropriate court order without exception.

Mother's Signature

PLEASE SIGN HERE

Name in Full

Date

Father's Signature

PLEASE SIGN HERE

Name in Full

Date

## 9. REGISTRATION FEE PAYMENT

I/We enclose a cheque made payable to "Ratcliffe College" for £99 (UK) or £125 (Overseas).

I/We wish to pay by credit card (a transaction fee applies). Please phone *the Registrar's office* to arrange this.

I/We have paid by bank transfer.

## 10. BANK DETAILS

National Westminster Bank Plc, Market Pl,  
Loughborough, LE11 3NZ

<b>Account Name</b>	<b>RATCLIFFE COLLEGE</b>
<b>Account No</b>	<b>52707865</b>
<b>Sort Code</b>	<b>60-14-10</b>
<b>SWIFT Code</b>	<b>NWBK GB 2L</b>
<b>IBAN No</b>	<b>GB34 NWBK 6014 1052 7078 65</b>

Please give your child's name as reference.

**Please send the completed form and Registration Fee to:**

The Registrar, Ratcliffe College, Fosse Way,  
Ratcliffe on the Wreake, Leicester, LE7 4SG, United Kingdom

Tel: +44 (0)1509 817072 / 817031

Email: registrar@ratcliffe.leics.sch.uk



**RATCLIFFE  
COLLEGE**